



UNIVERSITY REGISTRAR SERVICES
Graduation
PO Box 870312
Tempe, AZ 85287-0312
Phone: (480) 965-3256
graduation@asu.edu
<https://students.asu.edu/graduation>

Request to Add, Remove or Verify Completion of an Undergraduate Certificate

Please type/print legibly

Name (Last, First, Middle)	10 digit ASU ID
Email	Phone

Add Certificate **Remove Certificate**

Certificate Title: Religion and Conflict Requirement Term: _____

Academic Plan Code: LARELCERT

Please note:

- Undergraduate certificates are only awarded to students who have already completed a bachelor's degree or are concurrently completing a bachelor's degree.
- Certificates are added to the campus designated on student's major/degree. Students cannot have more than one campus designation.

Student Signature (optional)	Date	Advisor/College Signature (required)	Date
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Certificate Requirements are Complete

Certificate Title: _____ Requirement Term: _____

Academic Plan Code: _____

Semester completed: _____

Signatures below confirm that all requirements for the certificate listed above have been verified as complete.

Advisor/Department (optional)	Date	College Approval (required)	Date
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Completion of undergraduate certificate requirements is verified using the Degree Audit Reporting System (DARS) and/or by approval from the academic unit offering the certificate. Students can monitor their progress to completion by using their DARS and/or meeting with their academic advisor.

Submit completed form as an attachment to: graduation@asu.edu